

Cassville School District



2020-2021 Re-Entry Plan

Cassville School's Calendar

- 2020-2021 School calendar will remain the same – included in packet.

Registration

- No open house this year.
- Elementary virtual book fair September 11-24th, 2020. More information will be sent at a later date by Mr. Leibfried.
- Registration packets should be returned on the first day of school with students. Please send class fees and lunch fees.
- Orientation for seventh graders and freshman (including freshman from St. Charles) can be arranged by appointment if they choose. Contact Mr. Infield (Ext. 803) or Mr. Luster (Ext. 802) to schedule appointment.

First day of school – September 1, 2020

- All students in grades 4K-12 will be coming back face to face.
- For virtual options, please see below.
- 5K-12 will be in person five days a week (Monday – Friday.)
- 4K will begin Wednesday, September 2, and will have a Monday, Wednesday, Friday schedule as in the past.
- Staff and students are required to wear facemask except when eating, drinking, and exercising.
- Students must provide their own facemask per the state mandate.
- 4K & 5K classes will meet their teacher on the first day of school in the high school main entryway.

Busing

- Warco is taking extra precautions regarding student busing safety.
- Drivers will wear masks and have protective barriers.
- Seating will be staggered. Siblings may sit together.
- Buses will be deep cleaned after each use.
- Contact Warco busing for any concerns.

Morning Entry

- Each day before school parents/guardians should go through the checklist of possible symptoms and take their child's temperature. Students should stay home from school if they exhibit any symptoms or have a temperature of more than 100.4 degrees.
- Watch for symptoms - People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. CDC will continue to update this list as we learn more about COVID-19.

There will be one entry point for all students – the high school main entrance.

- Buses will drop off all students at the high school turn around.
- Parents should drop off all students in the high school parking lot at the designated area. The area will be marked.
- Doors will be open for students’ at 7:45 a.m., entry will not be permitted sooner.
- Designated staff will take all students temperatures (when feasible) as they enter the building. Students must wait in line – 6 feet apart. Sidewalks will be marked. Hand-sanitizing stations are available at entry. If any student has a fever of 100.4 degrees Fahrenheit or higher they will be put in the designated isolation area until a parent/guardian can pick them up.
- Students will go directly to their classrooms as they enter the building.
- Locker times will be staggered.

Modified Layouts, Physical Barriers, Guides, and Social Distancing

- We will space seating 6 feet apart when feasible.
- We will provide physical guides such as tape on floors and sidewalks and signs on walls to ensure staff and students remain at least 6 feet apart in lines.
- We will limit the mixing between groups, whenever possible, by having the same group of children stay with the same staff (all day for younger children, and as much as possible for older children.)
- Students will stagger locker and bathroom times.
- Water fountains are off limits; students are encouraged to bring a refillable water bottle. We will supply water stations for refilling.
- Elementary music, library, and other “specials” will take place in the regular classroom with teachers rotating, not students.
- Each student should have their own school supplies.

Cell Phones

- Students will not be allowed to use cell phone pockets this year. All cell phones must stay in student's lockers. They may access their phones during their lunch period and passing times.

Visitors

- We will limit any nonessential visitors, volunteers, and activities involving external groups or organizations.

Behaviors

- Behavior issues will be handled in the classroom
- All detentions for high school students will be before or after school detentions.
- All in school suspensions will become out of school suspensions due to lack of facility areas.

Breakfast/Lunches

- Kitchen staff will deliver breakfast (grades 4K-12) to the 1st period class.
- Lunch times will be staggered (see schedules.) Students are expected to maintain social distancing during meals, sitting in designated areas with the same group.
- Kitchen will be using disposable food service items (dishes and utensils.)

Recess

- Times will be staggered. Each class will have a designated area. Elementary students will still have two recesses per day.

Illness

- Each classroom will have PPE provided. If a teacher suspects a student being ill, the teacher will take student's temperature. If the student has a temperature or displays symptoms, he/she will be sent to the office, where they will wait in a designated isolation room until a parent or approved emergency contact can pick them up.
- Students with a temperature over 100.4 degrees Fahrenheit will not be permitted to stay in school.
- Students with symptoms should not return until at least 24 hours with no fever without fever-reducing medication and symptoms have improved.
- Students who test positive with COVID-19 should not return to school for 10 days and until at least 24 hours with no fever without fever-reducing medication and symptoms have improved.
- Four isolation areas in the elementary and three isolation areas in the high school are available. They will be properly cleaned and disinfected after each use.
- If an elementary student needs to be picked up during school hours, parents may pick student up at the elementary front doors. Ring the buzzer and Mrs. Roe will

send the student out if she can see the parent. Parents will not be allowed to enter the building.

- Attendance policies will be fully in place.

Cleaning and Disinfecting Schedules

- Maintenance staff has developed a vigorous cleaning/disinfecting schedule. School will be cleaned following EPA and CDC guidelines, including regularly disinfecting and sanitizing high-touch areas with deeper cleaning between groups of students.
- Maintenance and teaching staff will receive training on safe and correct use of cleaning and disinfecting products. Cleaning products will not be used near children, but rather when they leave the classrooms.
- Students will be required to wash their hands or use hand sanitizer anytime they leave the classroom.

End of the day

- Elementary students will be released at 2:45 p.m. Students who are picked up by parents will exit the elementary gym doors. Parents can park in the St. Charles parking lot as in the past. When possible parents should remain in their vehicles.
- Elementary students who ride buses will exit the high school doors where busing pick up will take place.
- High school students times will be announced by PA system to exit classes and go to lockers at staggered times. They will exit the high school main doors.
- All students will be expected to bring materials home (IPads/Chromebooks) in the event they become ill overnight.

Schedules

- **School hours 8:00 a.m. – 2:53 p.m.**
- High school will run on a block schedule.

High School Bell Schedules

Regular Day

Period 1 8:00–9:33

Period 2 9:40-11:13

Period 3 11:13-11:43

Period 4 11:43-12:13

Period 5 12:13-12:43

Period 6 12:43-1:13

Period 7 12:20-2:53

Period 3,4,5,6 will be mini classes with lunch times staggered.

Elementary Schedule

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| 7:45 a.m. | Students are allowed into the building. |
| 8:00 a.m. | First bell. Students may enter their classroom. |
| 8:05 a.m. | Second bell. Take attendance/announcements, classes begin. |
| 15 minutes | Mid-morning recess |
| 45 minutes | Lunch and recess |
| 2:45 p.m. | Dismissal from the classroom to the gym |
| 2:53 p.m. | Dismissal from the gym |

Virtual learning – Preparations in the event of a spike in COVID-19 cases that causes a mandated school shut down

- **Google Classroom** will be used for all virtual materials for students in grades 4K-6 to provide consistency for students and families.
- **Schoology** will be used for all virtual materials for students in grades 7-12 to provide consistency for students and families.
- Tablets will be provided for grades 4K-3 and Chromebooks for grades 4-12.
- Students 4K-12 will have to pay a \$25.00 Chromebook or iPad fee. This fee should be paid on the first day of school. The fee is refundable at the end of the year.
- If you do not have access to internet please contact the high school office.

Virtual Learning Option

- In addition to face-to-face option, we will provide a virtual learning option.
- This will require students to be logged in at designated times throughout the day. CHS will designate staff to assist in online learning.
- Students will be required to adhere to our attendance policies on a class/daily basis.
- There will not be any extensions granted for homework assignments.
- Curriculum will be set up by individual teachers.
- This format will be used for any students who are not successful in face-to-face setting.
- **If you would like to choose the virtual option, you must notify the school by Friday, August 21.**

Positive COVID-19 case (teacher or student)

- In accordance with state and local laws and regulations, school administrators should notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the American Disabilities Act.
- Administration will rely on the local health officials for contact tracing.

- Local health officials will contact any persons who had close contact with a person diagnosed with COVID-19.

Guidelines from the CDC

How is COVID-19 Spread:

- COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection.

What is considered close contact?

- You were within 6 feet of someone who has COVID-19 for at least 15 minutes.
- You provided care at home to someone who is sick with COVID-19.
- You had direct physical contact with the person (touched, hugged, or kissed them.)
- You shared eating or drinking utensils.
- They sneezed, coughed, or somehow got respiratory droplets on you, or stayed overnight for at least one night with a person who tested positive (household contact.)

When to Isolate:

- Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms.
- Staff and students who have recently had close contact with a person with COVID-19 should also stay home and monitor their health.
- **Quarantine** is used to keep someone *who might have been exposed to COVID-19* away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.
- Stay home for 10 days after your last contact with a person who has COVID-19

When to end isolation

- At least 10 days since symptoms first appeared **and** at least 24 hours with no fever without fever-reducing medication **and** symptoms have improved.

For more information on COVID-19 please visit the Grant County Health Department website.
<https://www.dhs.wisconsin.gov/covid-19/index.htm>