



**CASSVILLE SCHOOL DISTRICT**

**Cassville School District  
Academic and Career Plan (ACP)  
& PI-26 Plan**

## Table of Contents

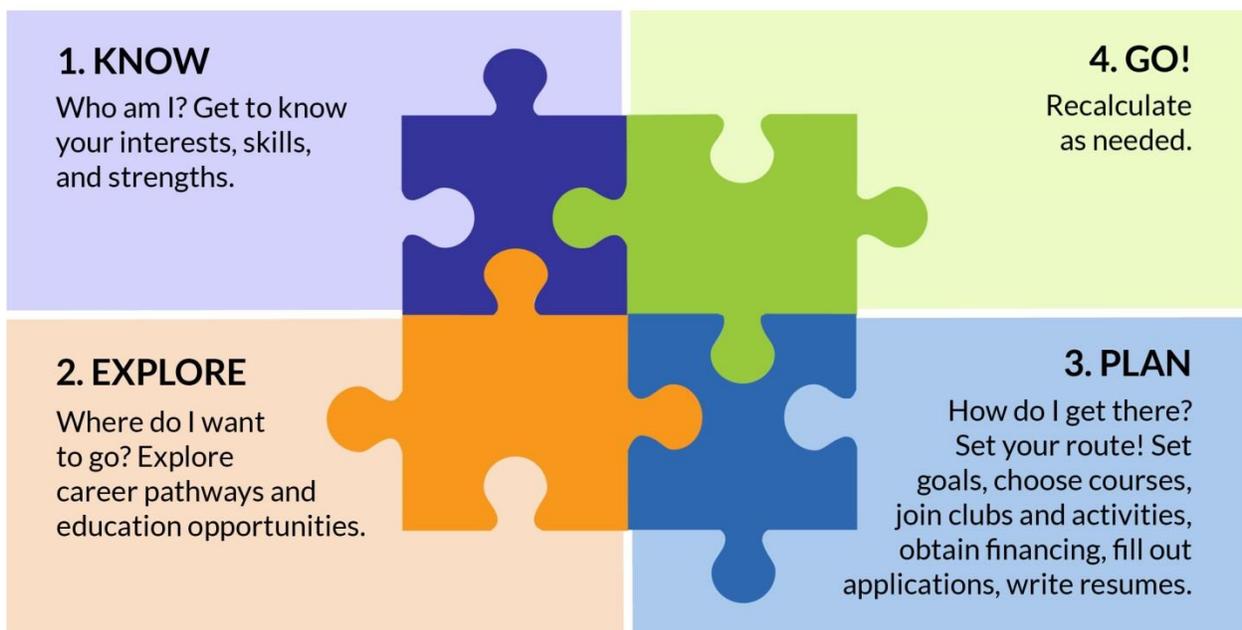
Topic	Page
What is ACP?	3-4
What is PI-26?	5
Labor Market Analysis	6
ACP Activities at Cassville School	7-10
What is Xello?	11
Parent Engagement	12

## **What is ACP?**

Academic and Career Planning (ACP) is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills. ACP is an integral piece of Cassville School District's comprehensive school counseling program. At CSD, students receive ACP services and resources beginning in 4K through grade 12.

For more information on ACP in Wisconsin, visit [DPI ACP website](#).

### **4 Stages to Successful Academic and Career Planning (ACP)**



## The ACP Model

Know-Explore-Plan-Go aligns Wisconsin ACP required components with research-based recommendations for incorporating career development throughout K12 for self-exploration, career exploration, and career planning and management.

### **Self-Awareness (Know)**

- Periodic self-assessment of interests and strengths
- Reflection and goal setting
- Financial knowledge
- Academic courses & skill preparation
- Behavioral & employability skill preparation

### **Career Exploration (Explore)**

- Middle school career exploration activities
- High school career exploration activities
- World of work and labor market needs
- Understanding and comparing different postsecondary education and training

### **Career Planning (Plan)**

- Planning skills
- The middle school plan
- The high school plan

### **Career Management (Go)**

- Executing the plan
- Updating the plan with new information and artifacts
- Conferencing and mentoring



## **What is PI-26?**

Chapter PI-26 is the legislation of the State of Wisconsin that requires every school district to provide academic and career planning services to pupils enrolled in grades 6-12 in the school district beginning the 2017-18 school year. This chapter establishes the requirements for education for employment programs. The purpose of education for employment programs is to do all of the following:

- a) Prepare elementary and secondary pupils for future employment
- b) Ensure technological literacy; to promote lifelong learning
- c) Promote good citizenship
- d) Promote cooperation among business, industry, labor, postsecondary schools, and public schools
- e) Establish a role for public schools in the economic development of Wisconsin

## **Labor Market Analysis**

Listed here are a few websites to access county, state, and national labor statistics. Analyzing labor data helps parents, students, and schools steer in the direction of viable careers.



### [Grant County Labor Statistics](#)

List of top industries, top paying careers and more.



### [Job Center of Wisconsin](#)

Wisconsin economic and labor market information.



### [U.S. Census](#)

Browse a review of our nation's economy and employment summary.



### [Bureau of Labor Statistics](#)

Endless source of data for our nation's labor force.



### [O\\*Net Online](#)

Search occupations and see which have "hot outlooks" which are favorable job prospects. Also, find local training programs for careers of interest.

## **ACP Activities: Elementary**

As part of the Developmental School Counseling program, students have bi-weekly lessons in the areas of career, academic, and personal/social lessons.

Some of the topics covered include:

### **Career Domain**

- *What Shoes will you Wear?* By Julia Cook
- *Busy Bees* Career exploration game

### **Academic Domain**

- Study skills
- Listening skills
- Perseverance
- *Bubblegum Brain* by Julia Cook to teach Growth Mindset

### **Personal/Social Domain**

- Friendship skills
- Problem-solving using *Kelso's Choice Wheel*
  - Early problem-solving will help students become better employees

Also: **standardized testing and test prep**

- PALS grades 4K-2
- Forward testing grades 3-8 &10
- TerraNova grades 1-2
- MAPS

## **ACP Activities: Middle School**

### Grade 7

- *Values and Choices* course for one quarter
  - Helps students learn critical thinking and decision making
- Individual exploration inventories (personal values, learning styles, etc)
- IXL programming in math to identify personal strengths and weaknesses

### Grade 8

- *Careers Course* for one quarter in which students:
  - Analyze each element of the ACP
  - Do assessments on self-awareness and career matches
  - Explore Career Cruising and create an e-portfolio
  - Be Real Game for financial literacy
  - Social-Emotional Learning add-ins on topics such as healthy relationships and anti-bullying
  - SMART goals
  - Tour of *Epic* in Verona
- Individual exploration inventories
- IXL programming in math

### Also: **standardized testing and test prep**

- Forward testing grades 3-8 & 10

## **ACP Activities: High School**

### Career and Technical Education (CTE)

- [DPI CTE website](#)
- [The 16 Career Clusters](#)

### Character Education Programming

- Quarterly, school-wide character education themes
- Multi-age Homeroom Service Learning projects (examples, not limited to...)
  - Military packages
  - Women's shelter care kits
  - Giving Tree at Christmas time
  - "I love my public schools week" school pride and recognition events
  - Teacher Appreciation week

### School Counseling and Special Education Programming

- [DPI School Counseling Program](#)
- [DPI College and Career Readiness \(CCR\) IEPs](#)
- IEP writing to include PTP (Post-secondary Transition Plan)

### Higher Education and Dual Credit

- Transcribed Credit at CHS/SWTC
  - Public Speaking & Senior Communication
- [Start College Now](#) via SWTC
- AP Courses at CHS
  - AP Calculus AB & AP Statistics

### Work-Based Learning

- [Youth Apprenticeship](#)
- Job Shadowing

### Standardized testing

- ACT and PreACT (grade 11)& ACT Aspire (grade 9-10)
- WI Forward Exam (grade 3-8 &10)
- DLM alternative testing (grade 3-11)
- ASVAB Career Assessment Battery (grade 11)

## Classroom activities related to the WI ACP Model

**Know** (individual exploration and academic planning)

- Study skills and learning styles
- Compose their own “code of ethics” in Written Communication for what is important in their professional careers
- Individual vocal and rhythm tests to show yearly progress and personal reflections in band
- Students are taught what the math standards are to connect learning to competencies
- Post-graduation goal-setting with multiple teachers
- Writing of personal reflections



### Explore

- Career exploration per subject
- Job shadowing program through Cassville School District
- Intensive career research project in Junior Literature
- O\*Net online career research
- ASVAB career exploration for Juniors
  - Administered and interpreted by the armed forces
  - Generates an entrance score for the armed forces and a detailed career profile
  - Use the site for research into careers
- Mock interviewing in Written Communication coursework
- Field trips per subject including (but not limited to)
  - Grant County Government Day
  - Reality Day for financial literacy

### Plan

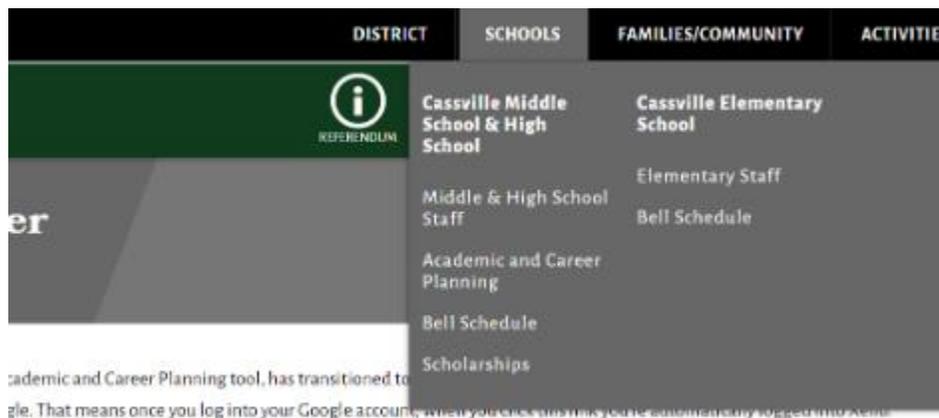
- Resume writing
- Soft skills/ workplace readiness in Speech class
- Employer interviews in Written Communication course
- Effective interviewing tips in Written Communication
- Letters of recommendation
  - Lessons in how to obtain them properly

## What is Xello?

Xello (rhymes with “Jello”) is a self-exploration and college/career planning software program that helps people of all ages explore and plan for school, career, and life. Through an account provided by the school, students can use Xello to take career-related assessments, explore online career and college profiles, and get information about financial aid and employment. School districts must provide an electronic exploration and portfolio tool for ACP delivery. Xello is the current tool that Wisconsin has procured for that purpose.



All students in grade 6-12 have login information and used it during school. If you want to explore your child’s profile and see what assessments they have completed, have them invite you via their account. Students access Xello through a Single Sign-On (SSO) via Google. That means, once you log into your Google account, students click the Xello link on our Academic and Career Planning tab on the webpage and they’re automatically logged into Xello.



## **Parent Engagement**



### Social Media Outreach

- Cassville School District [website](#)
- Cassville School District [Facebook page "Comet Nation"](#)
- Partnership with UW-Extension e-Parenting

### In-School Events

- Back-to-school registration and orientation
- Grade 7&9 orientation
- Parent-teacher conferencing (fall and spring)
  - Junior conferencing (spring)
- Financial Aid Night via SWTC

### Publications and mailings

- District Newsletter [Comet Courier](#)
- Skylert messaging system